2012-03-13 Meeting

Attendance

- Andy
- Gregg
- Jutta T.
- Liddy
- Matthew Atkinson
- Vassilis
- Gottfried
- Annuska

Action Items

1. **[ANDY]** Recruit participant experts in Digital Literacy: (Andy will make a cold contact.)
   b. Jutta Croll has contacts too. Needs more details on what expertise is needed. Andy: Jutta & Jutta should talk about this. ECDL = European Computer Driving License.
   c. Jutta T.: We want to capture all needs of users that we didn’t capture in the first round (24751). By end of Feb. we want to have a comprehensive set of preferences.
   d. Andy: What are we expecting from these experts, e.g. participation in calls, etc.? What process do we follow if they can’t join the calls? Jutta: Ageing group will have a focused discussion, organized by Jutta T. Process specific to group.
   e. Information: Andy has talked to DCL. Friend in discussion with Loughborough university, also in DCL. Should draw on the eLearning lists in the UK.

2. **[GREGG V]** To get a contact with Deaf - Blindness
   a. Talked with Amy Parker, she is interested and willing to contribute

3. **[Jutta ]:** Will hold a 1-2 hour consultation with all of the Bianca Stern Andrew Arch and David Sloan
   a. Will happen this week

4. Jutta: Make a list of user groups involved, and those whose needs haven’t been captured yet

Status Update: User (Experts) Involvement

Groups to be involved:

- Ageing (Focused discussion organized by Jutta T.)
- Autism (Annuska)
- LD, low vision, blindness: Gregg will get feedback from TextHelp. They are submitting their setting files.
- Digital Literacy: nothing new.

For recruiting, see Recruiting Input Regarding Needs and Preferences.

Discussion on Profile Structure

Refer to Discussion on Profile Structure.

Discussion on Metadata

References:

- Email message by Andy on 2012-02-07. [http://lists.idrc.ocad.ca/pipermail/accessforall/2012-February/000034.html](http://lists.idrc.ocad.ca/pipermail/accessforall/2012-February/000034.html)
- NSDL Paradata standard: [https://nsdlnetwork.org/stemexchange/paradata](https://nsdlnetwork.org/stemexchange/paradata)

Future Agenda Items

1. One API or two APIs for the match maker?
2. Simple 1-to-1 relation between user profile properties and adaptation parameters?
Adjournment

- at 20:00 UTC

Weekly Meeting
Tuesdays
1:00pm CST (Texas, Wisconsin)
2:00pm EST (Ontario)
7:00pm UTC/GMT (U.K.)
8:00pm CET (Norway, Denmark, Germany)
6:00am (next day) EST (Eastern Australia)

Bridge

Be sure to set AUDIO to Mic and Speaker (VoIP) - a headset is recommended.

2. Or, call in using your telephone.

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