

# Project Updates - Platform Cooperative Development Toolkit

January 2020

## Summary of Activities

- **Co-design**
  - Creation of [co-design activities for SEWA](#)
  - [Co-design co-ordination with project partners](#)
- **Resource Library**
  - Refinement and development of the resource library
  - Accessibility testing
  - Further UX/UI design refinement
  - Development of visual elements
- **Design System**
  - Refinement and development
  - Accessibility testing
  - Further design refinement
- **Directory/Map/Index**
  - [Sketching](#)
  - Technical exploration
  - [Co-design chats](#)
  - [Co-design chat synthesis \(WIP\)](#)
- **Labour platform hub**
  - [Compilation of use cases and feature ideas](#)
  - [Tools Horizon Scan](#)
- **Labour platform tools**
  - [Emerging requirements from co-design](#)

December 2019

## Summary of Activities

- **Co-design**
  - [Co-design with the Women's Multicultural Resource and Counselling Centre](#)
  - [Embedded co-design activity planning with CoRise](#)
  - [Write-up of co-design at Platform Co-op Conference](#)
- **Resource Library**
  - Development
  - Further UX/UI design refinement
  - Development of visual elements
- **Design system**
  - [Development](#)
  - Further design refinement
- **Directory**
  - [Pre-sketching synthesis from different co-designs and inputs](#)
- **Labour platform tools**
  - exploration into [scheduling tools](#)

November 2019

## Summary of Activities

- **Co-design**
  - [Planned activities and recruited for the co-design potluck](#)
  - Ran [Co-design potluck](#) at the conference
  - Coordinating co-design efforts with partner co-ops (CoRise, SEWA)
- **Resource Library**
  - UX/UI design
- **Conference**
  - [Keynote presentation](#)
  - Tech panel presentations -
    - [Co-design and cooperatives](#)
    - Open and ethical source development

## October 2019

### Summary of Activities

- **Co-design**
  - [Planned activities and recruited for the co-design potluck](#)
  - Coordinating co-design efforts with partner co-ops
- **Resource Library**
  - UX/UI design
  - Expanding screens to multiple viewports for responsive design
  - Development of resource importer
- **Design system**
  - [Designed general component library](#)
  - [Designed resource-library specific component library](#)
- **Supporting volunteers in contributions to the website**

## September 2019

### Summary of Activities

- **Co-design**
  - Continue to coordinate co-design efforts with partner co-ops
- **Resource Library**
  - Synthesis co-design chats
    - [Prototype walkthrough & feedback](#)
    - [Card sorting](#)
  - Definition of IA and [taxonomy](#)
  - UX/UI design
  - [Definition of minimal release features](#)
  - Development
- **Website updates including changes to the conference page**

## August 2019

### Summary of Activities

- **Co-design**
  - Coordinating with new coops to start co-design process (Suara and Equal Care)
  - Continue to coordinate co-design efforts with CoRise, SEWA, and Cataki
- **Resource library**
  - Second round of community co-design chats to gather feedback on the wireframe prototype and taxonomy
  - Continue with wireframing of learning commons
- **Website**
  - Sent out survey to gather feedback

## July 2019

### Summary of Activities

- **Website**
  - Launched: <https://platform.coop/>
- **Resource Library**
  - Sketching and initial wireframing of the learning commons
  - First round of community co-design chats with members of the platform co-op community, to seek input on input and ideas for the learning commons
  - [Creation of actionables based on co-design chats](#)
- **Co-design**
  - Continue to coordinate co-design efforts with CoRise, SEWA, and Cataki

## June 2019

### Summary of Activities

- Website staging site is up and being finalized for release
  - <https://stage.platform.coop/>
- Learning commons preliminary sketching
  - <https://wiki.fluidproject.org/x/J4KsCg>
- Labour platform preliminary sketching
  - <https://wiki.fluidproject.org/x/KoKsCg>

## May 2019

### Summary of Activities

- Website development continues for the initial release
- Learning commons
  - Planned the UX strategy for the Learning Commons
  - Conducted a horizon scan of other learning platforms for the Learning Commons
- Co-design
  - Continued planning co-design sessions with partners, and developing specific activities to do for the embedded co-design efforts

## April 2019

### Summary of Activities

- CMS selection
- Refinement of website designs
  - Completed the UX and UI of the pages
- Start of website implementation based on initial scope
- Connecting with project partners about co-design process
  - Submitted Research Ethics Board proposal for approval
  - Developing co-design activities
  - Initial collaborative meetings with project partners

## March 2019

### Summary of Activities

- Website work
  - Created visual design for the pages across the website
  - Created style guide for website UI system
- working on Research Ethics Board proposal for co-design with partner

## February 2019

### Summary of Activities

- Start of embedded co-design with partner co-ops
- Website work:
  - Refinement and iteration of wireframes and information architecture
  - Created copy deck to collaborate on content across the team
  - Communicated and met with logo designer to align on visual design efforts
  - Start on the visual design system

## January 2019

### Summary of Activities

- Prototype of Platform Coop site
  - Mobile: [https://projects.invisionapp.com/share/JMPX498CW7H#/screens/340267216\\_01-Landing\\_Page](https://projects.invisionapp.com/share/JMPX498CW7H#/screens/340267216_01-Landing_Page)
  - Desktop: <https://xd.adobe.com/view/638c2d00-197c-41dc-5fdf-6fa779772f77-15bd/>
- Focused on:
  - Building the information architecture of the website
  - Prioritized features and pages based on content feasibility and website survey done with the community
  - Created wireframes for mobile and desktop viewports

## December 2018

### Summary of Activities

- Design of Beauty Services website
  - [SEWA Beauty Services](#)
  - [Website notes](#)
- Design of Platform Coop site
  - Navigation menu suggestions <https://docs.google.com/document/d/1yTBELKwdS8cCXcgFYFjUxZFzObztEwQMxpADFvHuglY/edit>
  - Sketches:
    - Landing page call to action on desktop and mobile: <https://files.inclusivedesign.ca/s/Aevh5AtK9aYR8Ks>
    - Navigation on desktop and mobile: <https://files.inclusivedesign.ca/s/RyTNbxKH4q90cPX>
    - Alternative navigation on desktop: <https://files.inclusivedesign.ca/s/dCOpbSeL5Q2JEyB>
    - Search on desktop: <https://files.inclusivedesign.ca/s/EQNpNCiVdpf1I0z>
  - Wireframes:
    - Desktop landing page: <https://files.inclusivedesign.ca/s/44qlvRc0eVL4YDn#pdfviewer>
    - Mobile landing page: <https://files.inclusivedesign.ca/s/e2Cjtr8aZ7ShmQd#pdfviewer>
- Exploration of Netlify CMS resulted in decision to use WordPress for the site development
  - <https://lists.idrc.ocad.ca/pipermail/fluid-work/2018-December/010858.html>

## November 2018

### Summary of Activities

- Two day co-design event centred around the creation of a scheduling tool and labour platform, with beauty workers intending to form a new co-operative
  - [\(Platform Coop\) Co-Design Notes: Beauty Services Coop](#)
- Two day co-design event with women currently part of the SEWA Federation centred around the creation of a governance tool and learning commons
  - [\(Platform Coop\) Co-Design Notes: SEWA Federation of Coops](#)
- Design of the new Platform Coop website
  - <https://files.inclusivedesign.ca/s/1mgjU0OkWpfnFt6>
- Research into technical components that can be used for the Kit

## October 2018

### Summary of Activities

- Completed Project Deliverables graphic based on feedback
  - [Platform Cooperative Development Kit Components](#)
- Gathering contacts and feedback for platform.coop site co-design
- Developing survey questions for platform.coop site co-design
- Working on a detailed roadmap for the project
  - [Design and Technical Roadmap - Platform Co-op Development Kit](#)
- Initial mapping of co-operative tool features based on the needs of the partner co-ops
  - [Tool and Platform Features](#)
- Exploration of [Netlify CMS](#) for new project website

## September 2018

### Summary of Activities

- Initial design sketches of Project Deliverables graphic:
  - <https://files.inclusivedesign.ca/s/POFXCccUg77B7qm#pdfviewer>
- Michelle and Dana met with Tais from Cataki to communicate the current Toolkit plans and status
- Co-op Requirement Mapping
  - <https://trello.com/b/DMGn1WZR/platform-coop>
- Decisions on where to focus the project energy
  - Logistics Platform
  - Distributed Governance Tools

## August 2018

## Summary of Activities

- First of regular series of checkin meetings
  - Established mailing list as best internal communication method, combined with wiki for open information sharing
  - Discussed re-design of existing site (platform.coop) as next step, with a soft launch (re-worked navigation and new look) on October 15
- Michelle and Dana met with Namya from SEWA to plan upcoming on-site co-design meetings
  - on-going conversation to share co-design ideas and plan best approach
  - SEWA needs a basic site to share information - need a simple and cheap hosting solution
- The full team met with Mundano from Cataki, Brazil to discuss design and development requirements for the Catadores (recycling collectors)
- Gathering partner co-ops needs/requirements, mapping these out to identify commonalities (and differences)
- Continuing research on existing co-ops and platforms
- [First mockup sketches of platform.coop re-design](#)

## July 2018

### Summary of Activities

- Launch Meeting
- Meeting with SEIU-HCII and the ICA about the CoRise Cooperative
- Discussions with CoLab, Loconomics, and Sharetribe to discuss potential collaboration/use of platforms
- Research into existing platform cooperatives
  - ["Cooperative Analysis" of Platforms, Guides, and Tools](#)
- Setup Project Infrastructure
  - [Issue Tracker](#)
  - [Github Organization](#)
  - [Design/development mailing list](#)
- Initial user experience mapping—starting a coop
  - [COOP-4](#)
- Initial technical mapping of the labour platform's components
  - [COOP-2](#)

### Description

In July, the IDRC started formal work on the Platform Cooperative Development Toolkit project. Our activities this month focused on outreach and discussions with prospective project collaborators, technical and user experience mapping, and the establishment of shared design and development infrastructure for the project.

Among others, we had discussions with CoLab, Loconomics, and ShareTribe regarding the possibility of jointly developing open source tools that would be included in the toolkit's labour platform and governance tools, and implementing existing platform services as "scaffolding" to help bootstrap other aspects of the labour platform. On July 20, Colin traveled to Chicago to meet with the SEIU's Healthcare group and the International Cooperative Alliance to assist them in the early stages of designing a technology platform for the CoRise Cooperative.

The initial stages of our design process for the Toolkit followed a *explore, map, share* cycle in which the project's design possibilities are creatively explored, maps of potential user experience workflows are sketched, and technical components are elaborated at a relatively high level of abstraction. These works in progress are shared on the project's open wiki for feedback and refinement. In particular, our design work this month included:

1. [Research and "cooperative analysis"](#) of existing platforms and cooperatives
2. [Sketching initial user experience maps](#) that look at the toolkit from the perspective of different users—particularly prospective co-op members, founders, and supporters. These maps are intended to help map out the design problem space for the project, and are intentionally provisional and lo-fi during at this early stage of the project's design in order to quickly explore different approaches and ideas.
3. [Mapping out the relationships among technical components](#) of the project's labour platform
4. Examining the existing open source tools and platforms that may be available for us to use or integrate into the Toolkit

In addition, the essential collaborative infrastructure for the project's ongoing open source and development was also set up, including an issue tracker (Atlassian's JIRA) for tracking tasks and bugs, a new GitHub organization for sharing source code, and a mailing list for discussing technical and user experience issues.